

2020 OUT DOOR TRADE SPACE APPLICATION

28th, 29th February and 1st MARCH, 2020

TRADE STEWARD: Doug Roberts

Phone: 67 223426

Mob: 0427029218

TRADING NAME:	
For Business/Commercial Stallholders: Defined as those who are a commercial enterprise and have an ABN. These stallholders must have their own insurance policy with a minimum \$20M Public Liability cover and provide a copy of their certificate of currency to the Show. They cannot access the Show's public liability insurance in any manner.	
ABN:	
For Hobbyist Stallholders: Defined as those who are not running a formal commercial enterprise nor have an ABN and they earn under \$20,000 per year from their stall activity. Those Hobbyist Stallholders who meet this definition and have signed the below declaration are automatically covered under the Show's insurance cover for Public Liability. The ASC's Public Liability insurance does not extend to Hobbyists in any manner for any Products Liability exposure.	
TYPE OF GOODS OR PRODUCTS ON OFFER:	
Please check List of Banned Items at Agricultural Shows https://www.agshowsnsw.org.au/downloads/other-forms	
CONTACT NAME:	MOBILE:
EMAIL:	PHONE:
ADDRESS:	
TOWN /SUBURB:	POSTCODE: STATE:
SITE SET UP	
FRONTAGE: metres x	metres depth
Site charge @ \$33 per metre	\$
Security - compulsory	\$ 55
Camping @ \$25 per day	\$
Administration Fee: Compulsory for hobbyist stall holders	\$44
Electricity if required: \$65 single phase or 3 phase \$165	\$
TOTAL:	\$
Deposit: \$55	
Balance Owing:	
Fee includes GST and 2 free stall holder passes.	
Office Use:	Forms
Receipt No: Date:	Public Liability Cover Sighted Y / N
Receipt No: Date:	Waiver Form Y / N
Paid in Full: Yes / No	
TRADE CONDITIONS 2020 INVERELL SHOW	
<ol style="list-style-type: none"> All stallholders are required to attend the Show Secretary's Office upon arrival at the Showground. Site fees MUST be paid in FULL prior to set up. Please ensure all information is enclosed in the application as incomplete applications will not be considered for site allocation. Receipt of application does not guarantee acceptance Please indicate on the attached map the position you occupied last year. If you require a change of position please indicate this too. We will endeavour to allocate sites to the best of our ability. Stall owners and operators are required to comply with Work, Health and Safety (WHS) laws and have in place their own WHS policy and safe systems of work for their activities. All exhibitors must conduct a risk assessment on the equipment or exhibit activities that they will be undertaking during the Show and provide a copy of the risk assessment on request to the Trade Steward. 	

6. All areas must be left clean and rubbish placed in industrial waste bins located at designated areas on the grounds, not in the small individual rubbish bins intended for general waste collection.
7. Electrical connections
 - a. All Trade Stall Operators intending to bring electrical equipment to the Showground will be required to ensure that such equipment is fitted with earth leakage circuit breakers and that all electrical leads, tools and appliances have been inspected and tagged by a competent person to standard AS/NZS 3760: 2010. This is a requirement of the Work Health and Safety Act 2011 (NSW). Please check all your electrical equipment and leads before you arrive to ensure adherence with these conditions. Electrical inspectors will be patrolling the trade sites.
 - b. All electricity leads are to be appropriately covered or elevated across traffic areas.
8. The NSW Government require all food preparation business (including mobile food vendors) to have at least one staff member certified by the completion of an accredited food hygiene training course. Food Safety Licensee's must comply with all laws and meet the statutory requirements of all relevant legislation including the NSW Food Act 2003, Food Regulation 2015 and Food Standards Code.
9. The display of advertising materials is restricted to the area occupied by the space holder.
10. Vehicles will not be permitted access to the pedestrian areas of the showground after 9.00am each day. All stallholders are requested to organize deliveries prior to this time and notify your suppliers of this condition.

I declare that the information provided on this form is correct and I agree to abide by the conditions listed.

Signature: _____

Date: _____

I declare that I am a Hobbyist Stall Holder and do not have an ABN and do not earn more than \$20,000 in this enterprise on an annual basis I am therefore protected under the Show's Liability policy for Public Liability only. I am aware that this protection does not extend to Products Liability.

I declare that the information provided on this form is correct and I agree to abide by the conditions listed.

Signature: _____

Date: _____

Please return completed forms along with **Certificate of Currency** to
 Inverell Show Society
 PO Box 116, Inverell 2360

All Enquiries:
 Office: Friday 10.30 – 2.30 Monday to Friday
 Ph: 02 67 223409

